How to apply in TUMonline for a change of Study level (Fulltime, Part-time 66% or Part-time 50%) in your Master Informatics Studies

Proceeding after

- login / study: application / enter new application

Online-application

1. Start of course: Select the Semester you would like to start in the new level
2. Select degree program:
    - Type of studies: Master's program
    - Intended degree: Master of Science
    - Degree Course: Informatics, Informatics (Parttime, 50%) or (Parttime, 66%)
    - Entrance semester: 1 – Aptitude Assessment (will be corrected accordingly by admission office)
    - Form of studies: Consecutive master program

    I have already studied at a university/college before.   →   Continue

3. Confirmation
    You have selected a part-time degree program. Please contact your program's Departmental Student Advising Office. To register for examinations in part-time degree programs, you must prepare a degree plan to be presented to your Departmental Student Advising Office no later than the first day of the exam registration period.
    To continue with the application process, please confirm receipt of this notification by clicking YES

4. Reasons (part-time study):
   for statistical reasons we kindly ask you to fill out the questionnaire below

5. Personal data: already available →Continue
6. Correspondence address: already available →Continue
7. Higher education entrance qualification: already available →Continue
8. Academic background: already available →Continue
9. Entrance qualification for Master's program: already available →Continue
10. Further Information: already available →Continue

11. Passport:
Please upload either a copy of your current passport or your current Certificate of Enrolment

12. Analysis of curricula at:
Please upload your current Certificate of Enrolment

13. Curriculum:
Please upload your current Certificate of Enrolment

14. Essay:
Please upload your current Certificate of Enrolment

15. Subject and grade transcript of studies to date:
Please upload your current Certificate of Enrolment

16. Complete and current Résumé (CV):
Please upload a complete and updated current Résumé (CV)

17. Letter of Motivation:
Please upload your current Certificate of Enrolment

18. Evidence of English language skills:
Please fill out the same evidence of English language skills you filled out originally. Then press "Continue"
In the next window you may upload your original evidence of English language skills or you may upload your current Certificate of Enrolment

19. Please check your application for admission and make changes if necessary. As soon as your application is correct, please confirm and send

Confirmation

Please click **"Back"** in order to revise incorrect details. Check the box and click **"Send"** to transmit your application. After clicking "Send" no further correction of your details is possible any longer!

☑ I hereby declare that the statements contained herein are true and complete, and herewith allow the TUM to further process my data internally. I am fully aware that any false statements on my behalf can lead to an exclusion from admittance and enrollment at university.

The personal data collected here will be processed at TUM for the following purpose: Application for admission to the Technical University of Munich.

In the case of applications to degree programs employing the dialogue-oriented service procedure and for applications to the Studienkolleg, personal data will also be passed on or transmitted to the University Admissions Foundation or the Studienkolleg at the universities of the Free State of Bavaria and also processed there for the purposes mentioned.

Collected data is retained for one year, ten years in the case of admission or rejection and thirty years in the case of official enrollment.

My personal data collected for above-mentioned purposes will be processed in compliance with the European Data Protection Ordinance (DSGVO), the Bavarian Data Protection Act (BayDSG) and the Bavarian Higher Education Act (BayHSchG). In particular, Art. 6, para. 1, lit. e DSGVO, in connection with Art. 42, para. 4 BayHSchG apply here.

By law, there is a right to information, as well as to correction or deletion or to restriction of the processing or a right of objection to the processing and the right to data transferability. In addition, there is a right of appeal to the Bavarian State Commissioner for Data Protection.

If you have any questions, please contact studium@tum.de or our data protection official (www.datenschutz.tum.de).

Cancel   Back   **Send**

20. **Please remember to accept the change of studies after the admission!**
21. **After accepting the change of studies you need to generate and sign an application for enrollment. The signed application for enrollment has to be submitted by post or personally at the TUM Center for Study and Teaching.**